



सम्मान आपके विश्वास का Honours your trust

Zonal Office, 5, Parliament Street, New Delhi
Phone- 01149498246 Fax- 01123721345

नई दिल्ली क्षेत्र के तहत हमारे करेंसी चेस्ट में कैश सॉर्टिंग मशीन / नोट प्रोसेसिंग सिस्टम की खरीद के लिए पसंद की अभिव्यक्ती

यूको बैंक, अंचल कार्यालय नई दिल्ली, करेंसी चेस्ट में कैश सॉर्टिंग मशीन/ नोट प्रोसेसिंग सिस्टम के लिए **पसंद की अभिव्यक्ती** आमंत्रित करता है। **अभिव्यक्ती** संबंधी नियम/ शर्तों/ फॉर्म आदि के बारे में विस्तृत जानकारी बैंक की वेबसाइट www.ucobank.com पर उपलब्ध है या फॉर्म यूको बैंक, अंचल कार्यालय, नई दिल्ली से प्राप्त किया जा सकता है। इच्छुक वेंडर उपर्युक्त नियमों एवं शर्तों का पालन करते हुए सीलबंद लिफाफे में अपना आवेदन उपरोक्त पते पर 15/03/2022 को शाम 05.00 बजे या उससे पहले प्रस्तुत करें।



अंचल प्रबंधक



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Zonal Office, 5, Parliament Street, New Delhi
Phone- 01149498246 Fax- 01123721345

EOI For Procurement Cash sorting machine/Note processing system at our Currency Chests under New Delhi Zone.

UCO Bank desires to procurement Cash sorting machine/Note processing system at our Currency Chests under New Delhi Zone. For further details about terms/conditions/Form etc. vendors may visit the Bank's Website at www.ucobank.com. Or form can be obtained from UCO Bank Zonal office. Application in sealed cover which would reach at the above address on or before **15.03.2022 at 1700 Hrs. be considered for short listing.**

Zonal Manager, New Delhi



सम्मान आपके विश्वास का Honours your trust

DATE-02.03.2022

Expression of Interest For Procurement Cash sorting machine/Note processing system at our Currency Chests under New Delhi Zone.

1. EOI are invited from reputed Companies /Firms for installation of Cash sorting machine/Note processing system in our currency chests under New Delhi Zone of UCO Bank Delhi those companies and firms who fulfill following criteria will be considered for empanelment:-
 - a) Reputed service providers specializing in providing and installation of Cash sorting machine/Note processing system for at least last 5 years as on 1st January, 2022.
 - b) Ability to provide Cash sorting machine/Note processing system as per technical specifications available at annexure-II of this advertisement.
 - c) Ability to commence service within 15-20 days from date of placement of order.
2. The vendor should meet the eligibility criteria as per details available at annexure I of this advertisement.
3. The system should meet with technical specification and details given in Annexure-II.
4. Empanelment of vendors may be restricted to maximum 01 vendors in accordance with merit towards fulfillment of eligibility criteria in a descending order specified in Annexure-I and fulfillment of technical specification compliance given in Annexure II.
5. Vendor has to give buyback offer of Old Cash sorting Machine
6. Applications are to be sent to the undersigned in two sealed covers super scribed as Part-I and Part-II with vendors complete address and contact number on or before 15.00 hrs on **15 March 2022** as under:
 - (a) **Part I. Technical bids** - to include profile of the company.
 - 2) list of major existing clients, registered number and GST details etc. as per Annexure -I point wise. Attach document wherever required.
 - 3) to meet the technical specification:
 - 4) Compliance of technical specification of Cash sorting machine/Note processing system given in Annexure -II point wise.
 - 5) The system and all the parts should meet with standard stipulated in technical specification.

(Vendors may be asked to submit Copy of certification of equipment i.e. UL/CE/FCC/MIC, copy of document of authorization from manufacturer to Indian dealers and from Indian dealer to supplier undertaking that the cards supplied are original)
 - (b) **Part II. Financial bids**:- should be: Net rates (inclusive of all taxes, levies and installation charges)
 - 1) Fixed component: The main unit
 - 2) Variable component: Attachments which differs according to requirement.
 - 3) Specify the warranty period.
 - 4) Rate of non-comprehensive AMC for 1 year

- 8 . EMD shall be **Rs-20000/-**(Twenty thousand only) to be deposited along with tender document (**Part-1**) through Demand draft, Bankers Cheque or Pay Order in favour of UCO Bank, Zonal office New Delhi. EMD is liable to be forfeited in the event of:
- Revocation of the tender or increasing the rates after opening of the tender and before the expiry of the validity of tender.
 - Refusal of the vendor/Contractor to execute the agreement or not complying with the contractual terms & conditions after awarding of contract.
9. The interested vendors may obtain the tender papers from under mentioned bank address, or can be downloaded from our banks website (www.ucobank.com). **Tender fee (Rs. 1000/-)** in favour of UCO Bank, Zonal office New Delhi be deposited in a form of DD/Cheque/Pay order along with tender documents **Part-I**.
10. Part (I) Technical bid will be opened on **16th March 2022** and Live demonstration of the system will be held on **As suggested by Committee**
11. Part II (**Financial bid**) of technically qualified vendors will be opened on **AS ADVISED BY COMMITTEE** if bank is satisfied with Part-I, and satisfactory demonstration of the system. Bank reserves the right to reject any/all bids without assigning any reason thereto.
11. Other terms & conditions are given at the annexure-IV of this advertisement.
12. For any other queries, vendors may contact on below mentioned Telephone No. on working days between 11 A.M. to 4 P.M.
13. Bank is not responsible for late receipt of application or its damage in transit.
14. Any dispute arising in this matter will be settled in the jurisdiction of New Delhi.

ZONAL MANAGER
UCO Bank, Zonal Office,
5 Parliament Street
New Delhi-110001
Phone-011-49498246
E-mail- zonew.sec@ucobank.co.in

ANNEXURE- I

ELIGIBILITY CRITERIA OF VENDORS FOR PROVIDING AND INSTALLING Cash sorting machine/Note processing system

1. Vendor providing Cash sorting machine/Note processing system should have been in business for the last five years as on 01- 01-2022
 2. Vendor providing Cash sorting machine/Note processing system should have adequate technician and local service center at New Delhi to attend and repair the complaint and breakdown within 24hour in local area of office/service center, Give the exact number of technician working in your concern.
 3. Vendor should have a Certificate of Registration with Registrar of Companies or Registrar of Firms or have a letter of proprietorship.
 4. Vendor should provide the latest **Income Tax Assessment** Order and PAN/ TAN Number.
 5. Vendor should provide the latest **Audited Balance Sheet** Preceding 3 Years.
 6. Vendor should provide total **annual turnover** for last 3 years.
 7. Vendor should provide name and address of banker with solvency certificate not older than one year.
 8. Vendor should have a **local Office** in the state of Delhi/NCR. Give postal address and contact number.
 - 9.. Vendor should provide telephone number of local office and service center with address under the NewDelhi Zone.
 10. Vendor should be registered under the appropriate authority for service tax.
 11. Due weightage shall be given if service provider is IBA approved.
 12. Vendor should have supplied Cash sorting machine/Note processing system to Nationalized/ Private Banks.
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ANNEXURE II**SPECIFICATION OF CASH SORTING MACHINE/NOTE PROCESSING SYSTEM****TECHNICAL BID**

NOTE- ALL BELOW MENTIONED ITEMS ARE TO BE SUPPLIED AS PER TECHNICAL SPECIFICATION GIVEN HEREIN AND INSTALLATION HAS TO BE COMPLETED AS PER REQUIREMENT OF CURRENCY CHEST

MACHINE TYPE	INTEGRATED HEAVY DUTY BANKNOTE PROCESSING, FITNESS SORTING & PACKET BANDING SYSTEM AND AUTOMATIC BUNDLING MACHINE – FLOOR TOP TYPE	YOUR SPECIFICATION
OUTPUT POCKET	CUSTOMIZED 6 POCKETS (MIN 4 POCKET FOR AUTO NOTE DISPENSING PACKET BANDING OF 100 pcs NOTE & MAXIMUM 2 POCKET FOR OPEN MULTI PURPOSE STACKER), Machine Configuration is for Two strapper unit for each category of Notes, Machine should have capability for mechanized paper banding of packets.	
REJECT POCKET	1 POCKET	
User Interface	<p>Whether NSM has</p> <ul style="list-style-type: none"> • User Roles • Audit Trail (who logged in & when) • Usage log/ journal (with built-in retention for few months (Pl. specify). <p>Built-in Network interface to transfer data securely to banks server or standalone system (if needed).</p>	
PROCESSING CAPACITY	Processing speed 1100 notes per min	
FEED CAPACITY	Min 1000 NOTES & CONTINUOUS OPEN FEEDING	
OUTPUT CAPACITY	500 NOTES PER POCKET	
REJECT CAPACITY	500 NOTES	
STRAPPING SPEED	7-9 STRAPS PER MINUTES	
Sensors (Details mentioned in the Specification column)	<p>Machine should have the sensors, capable of detecting and checking various visible & non-visible features of Indian banknotes like print pattern, format, Size, printed image, emission and soiless. The machine should have provision for additional sensors, to accommodate future up gradation, if any required by RBI.</p> <ul style="list-style-type: none"> • Image Scan Sensor from both sides (colour) capable to scan both sides of note. • Magnetic Sensor • UV Dull Sensor (Fluorescence/Phosphorescence Sensor) • Tape Sensor (Thickness Sensor) • Infrared sensor • Limpness sensor 	

	<ul style="list-style-type: none"> Electrical Conductivity of Security thread 	
POWER CONSUMPTION	±900 watts	
IDLING NOISE	NOT MORE THAN 75 db	
STRAP SIZE	20 mm of bio degradable paper	
OPERATIONAL MODES	COUNT, 2-WAY FITNESS SORT, 3-WAY FITNESS SORT, FACE & ORIENTATION, DENOMINATION & ISSUE SPLIT	
USER INTERFACE	GRAPHICAL LCD COLOUR TOUCH SCREEN	
SECURITY ACCESS CONTROL	USER LEVEL ROLE SETUP	
CONNECTIVITY	LAN, USB AND SERIAL PORTS	
SERIAL NUMBER READ & RECORD	SYSTEM SHOULD capable to read and store serial number of the processed bank notes	
MIS REPORT PRINTER	YES	
Fitness & Authentication Parameters (Prescribed by RBI)	Fitness Parameters: <ul style="list-style-type: none"> Format (Size/Dimension, (i.e. length and breadth) Thickness Holes Tapes Tears Missing Parts Dog-ears or Missing Corners Limpness Soil Stains Graffiti Crumples Decolouration Folds Repair 	
NSM should be capable to do sorting of all type of Currency Notes issued by RBI and to be issued in future in the modes mentioned in the	Sorting Parameter <ul style="list-style-type: none"> ATM Fit. Customer Issuable / Fit. Gandhi/ Ashoka Pillar notes can be separated. Non-Issuable / Soiled (Ashoka Pillar Notes / all note series of all denomination issued prior to 2005 should automatically go to Soiled notes stacker) <p>All the above parameters should be capable of being configured as per Bank's/RBI requirements from</p>	

Specification column:	time to time.	
Specifications of NSM	<p>Authentication Parameters:</p> <ul style="list-style-type: none"> • Infrared Properties • UV-dull paper • Fluorescence/ • Phosphorescence • Magnetic security features in ink and security threads • Thickness and Multiple items • Electrical Conductivity of Security thread <p>All the above parameters should be capable of being configured as per Bank/RBI requirements</p> <p>Orientation Sorting. All non-oriented notes should go into reject pocket</p> <p>Forged notes should go into reject pocket</p> <p>Specified Bank Notes (Currently ₹ 500/- of old MG series & ₹1000/-) should go into reject packet.</p>	
AIR PURIFIER	HEAVY DUTY COMMERCIAL AIR PURIFIER	
SMOKELESS BUNDLE STRAPPING MACHINE	Heavy duty floor standing automatic 3-way (horizontal & vertical) bundle strapping machine. Must have compression technology. Polypropylene tape.	
WARRANTY	One year	

FINANCIAL BID**A. COMMERCIAL BID**

SL	ITEM DESCRIPTION	UNIT	RATE / UNIT	TAX RATE	TOTAL AMOUNT IN INR
1	<ul style="list-style-type: none"> - CUSTOMIZED 6 POCKETS (MIN 4 POCKET FOR AUTO NOTE PACKET BANDING OF 100 pcs NOTE DISPENSING UNIT & MAXIMUM 2 POCKET FOR OPEN MULTI PURPOSE STACKER). - - STAND-ALONE HEAVY-DUTY FLOOR TOP STRAPPING SYSTEM WITH COMPRESSION TECHNOLOGY USING PP TAPE. - STAND ALONE AIR PURIFIER. 	ONE SET			

SPECIAL TERMS AND CONDITIONS

- 1) Vendor should have local representative Office under Banks New Delhi Zone area (Delhi/NCR) for installation services. The vendor has to give complete address. Telephone number along with technical personnel available with them for this work.
- 2) Vendor has to submit a certificate from the manufacturers along with technical specifications that they are the authorized agents for the sale and service of their product and manufacturer undertakes to support the after sales service of the product.
- 3) Vendor will have to essentially mention the name of the company whose product is to be supplied and the country of origin of the product along with technical specifications. They will also to have certificate in respect of country of origin.
- 4) All products will stand for onsite all comprehensive warranty against all manufacturing defects for 12 months from the date of installation. During the warranty period the vendor shall have to provide quarterly preventive service calls and shall have to attend to all breakdown calls within 24 hours.
- 5) AMC charges will be payable after expiry of warranty period of new Installation as per terms & conditions mentioned herein.
- 6) Vendor will have to submit a certificate from the manufacturer that the spare parts for the supplied product will be available for after sales service.
- 7) The vendor may be asked to give interest free Security Deposit of Rs. 100000/ (Rs. One Lac) the cost of work (performance guarantee) in a form of FD (Interest Free). The vendor will have to submit documentary evidences confirming Registration with sales tax, service Tax and ESI & EPF (As per Rule).

GENERAL TERMS AND CONDITIONS

- 1) Earnest money shall be retained till the Signing of the agreement and will be paid after completion of Tender Process.
- 2) The vendor has to submit his acceptance of the work order within 10 days from the date of receipt of information from the Bank. In case the vendor fails to undertake the work, the earnest money deposited by them will be forfeited and acceptance of their tender will be withdrawn, in Such case offer would be given to L-2 vendor, subject to acceptance/ Matching of rates quoted by L-1 vendor.
- 3) The rates quoted by the vendor should be inclusive of all charges for scaffolding, lift , any other tools and plants, railway/road freight, labour conditions and fluctuations in the rates, excise duty, sales tax, octroi and any other taxes or expenditure for carrying out the employment.
- 4) No escalation in rates will be allowed under any circumstances.
- 5) The vendor will be bound to carry out the entire work within the stipulated time as mentioned in the work order. The vendor shall have to pay liquidated damages for non completion of the job within the stipulated period @ Rs-500/- per day, per branch after the expiry of the period of completion subject to maximum of 10% of the contract value.
- 6) The liquidity damages as mentioned above may not be enforced if the vendor applies for extension of time mentioning the reasons for such extension. Bank may grant such extension in case it is found that the vendor is not at fault for extending the work beyond the stipulated date of completion
- 7) The vendor will be bound to carry out items of work necessary for completion of the job even though the same is not included in the Bill of quantity. Rates for the extra work, if any, shall be derived from the tender. In case the same has not been included in the tender, then the same will be worked out on the prevailing market cost of the materials and labour, including wastage plus 15% towards tax & vendors profit.
- 8) The vendor shall remove all malba etc. wash and clean the floors at their own cost and hand over the site in proper manner on completion of the work.
- 9) Security deposit of Rs. 100000/ (Rs. One Lac) shall be retained for the defect liability period of one year from the date of completion of the work. This amount shall be released without interest after the defect liability

period is over and provided no defects are noticed during this period.

- 10) The vendor shall attend to all defects noticed during the defect liability period. If the vendor fails to attend the defects, Bank will rectify those defects and the expenditure incurred on this account will be recovered from the security deposit/pending dues to them.
- 11) The vendor shall make adequate arrangements for watch & ward of his materials and shall ensure safety, breakage, and any theft of materials fixed or unfixed by them.
- 12) The work executed should be got approved by the Bank and the vendor shall rectify any bad workmanship pointed out at any stage and remove from site all the rejected materials immediately.
- 13) The vendor shall be responsible for application of labour laws, compensation for injury and accident to person, whether employed by them or by their sub vendor(s).
- 14) The vendor shall ensure that no damage is caused to Bank's property/or any decorative structure/fittings, while carrying out the work. The vendor will have to rectify / make good such damage at their cost.
- 15) The vendor shall ensure that the workmen employed by them for execution of the work are suitably covered against workmen's Compensation Act, ESI and other legislative enactments applicable for such works and the Bank shall be liable for payment of any compensation etc in this regard.
- 16) The work shall be carried out as per Bank's instruction and the work which creates noise/disturbances are to be carried out during non-office hours and no extra payment shall be made on this account.
- 17) The vendor shall give due notice to the Bank to check the measurements of any work which is likely to be hidden before covering the same.
- 18) In case, there is delay in completion of the work or removable of the defects in time, Bank shall be free to engage another agency to get the job done at vendors risk and cost.
- 19) Statutory deductions like income tax and other applicable taxes shall be deducted at source from each payment of the vendor.
- 20) The date of commencement of the work will be the date of award letter plus seven days.
- 21) The date of completion of the work will be the time specified for the completion of the work and handing over of the site to the bank.
- 22) Defect liability period is one year from the date of completion of the work and handing over of site to Bank.
- 23) The payment for wiring will be made on the basis of the actual measurements. The vendor will not deviate from the type of wire mentioned in the Bill of quantity without Bank's permission in writing.
- 24) In case the delay in completion of the work pertains to the Bank, Bank will grant extension of time for completion of the work and the vendor shall not make any claim for compensation or damages in relation thereof.
- 25) The Bank has the right to alter the nature of work and to add or omit any item of work o has the right to get the same carried out departmentally or otherwise and such alterations shall be carried out without prejudice to the vendor.
- 26) The Bank has the right to terminate the contract, if the vendor abandons the work or fails to commence and complete the work in time, or fails to abide by the contract conditions.
- 27) No interim payment will be made.
- 28) Final payment shall be made after successful completion of the work and after adjustment of deductions mentioned hereinabove and deduction of TDS etc.

DRAFT AGREEMENT

AN AGREEMENT made this.....day of between UCO BANK a body corporate constituted under banking companies (Acquisition and transfer of undertaking) Act ,1970 having its Zonal Office at **UCO Bank, Zonal Office, 5, Parliament Street, New Delhi-110001** (hereinafter referred to as the "Bank" of the one party and M/Shere in after referred to as the "vendor" of the other party.

WHEREAS in consideration of charges hereinafter reserved and the covenants and agreement hereinafter contained and on the part of the vendor to be observed the Bank doth hereby entering into an agreement with the vendor for supply and installation of Cash sorting machine/Note processing system at various branches under Banks New Delhi Zonaloffice.

WHERE AS IT IS AGREED

- 2) The vendor shall install Digital fire and electronic alarm systems at bank's various branches under the command of New Delhi Zone on the terms and conditions herein contained and according to the general condition of tender specifications and schedule of rates attached, and instructions to be given by and under the supervision of and to the entire satisfaction of the bank.
- 3) The vendor has satisfied himself as to the nature of the work to be executed on the site. Any difficulties which the vendor may come across in the course of the work shall neither in any way relieve him for fulfilling the terms of this agreement nor entitle him to claim or receive extra payment, unless the banks authorized representative is of the opinion that such difficulties could not have been foreseen.
- 4) **SUPPLY OF MATERIALS/LABOUR**: The vendor shall provide all labour, materials, tools & everything necessary for the completion of the installation work. The detailed specification mentioned in the tender documents shall be adhered to by the vendor and no variation shall be made therein by the vendor without obtaining previous approval in writing from the authorized representative of the Bank.
- 5) All materials supplied by the vendor shall be of the best quality, confirming to the required specification and will be subjected to the approval of the bank's authorized representative. All such materials as shall not be approved shall be removed at once by the vendor at his own expense. The vendor shall be responsible for any loss arising from any failure of the vendor to discharge his responsibility for the safety and protection of all materials/equipment of the bank during execution of the work.
- 6) **Damage on account of the incomplete work**: the vendor shall complete the work within the time stipulated in the work order to this effect. The work will be progressed in accordance with the agreed schedule and whole work shall be completed and handed over ready for use within the agreed time period from the date of commencement of work (time being of the essence) failing which the vendor shall pay the liquidity charges @Rs-500/- per day per branch subject to maximum 10% of the contract value. Such damages may be deducted by the bank from any money due to the vendor.
- 7) **Termination of contract**: In the event of the vendor failing to keep to the agreed schedule of work, or in the event of the vendor failing to complete the work within the stipulated period, the Bank may terminate this agreement forthwith and employ at the vendors cost, another vendor or a sufficient number of workmen to complete the work in which event the damages specified in clause 5 above shall not apply from the date this agreement is terminated.
- 8) **Defective work materials**: if any part of the work done by the vendor shall be found defective in workmanship or if bad or inferior materials have been used. The vendor shall at his own risk and cost, replace all such defective work and replace the bad or inferior materials used, to the satisfaction of the Bank's authorized representatives. The decision of the Bank's authorized representative in this regard shall be final and binding on the vendor. In case of default of the vendor to remove the defective work or replace the bad or inferior materials as aforesaid, as directed by the Bank's authorized representative, the bank shall be entitled to employ anyone else to carry out the same and recover all expenses incurred in this regard from the vendor. If the vendor found installing other than approved branded materials, bank will **blacklist** the vendor without giving any notice or chance.
- 9) **Substitution of the vendor**: If the Bank finds it necessary to employ other person(s) as mentioned herein above then the Bank may deduct and retain from out of the terms due to the vendor all such sums of money as may be required to pay or to reimburse themselves in respect of the expenses which they may have to pay or have incurred in getting the work so done and if such expenses be more than the amount due to the vendor, then difference shall be a debt recoverable from the vendor by the bank. The vendor shall not do or cause to be done any act, manner or thing, which would prevent the person(s) so

employed by the bank from doing their work. On termination of the agreement as aforesaid, the vendor shall at his own risk and cost remove from the work –site within the time prescribed by the Bank all *materials*, tools, equipment which the bank considers are not useful for its requirements. If the vendor does not remove the materials within the time prescribed, the Bank may remove and sell the same holding the proceeds less the cost of storage, removal and sale, to the credit of the same, from the vendor. The Bank shall however be entitled to purchase the materials inspected and approved as useful for its requirements, at the prices then prevailing.

- 10) **Inspection of work:** During progress of the work, the representative of the bank shall be entitled at all timesto have access to and inspect the work.
- 11) **Supervision:** The vendor shall provide one or more competent and technical supervisors duly and fully authorized to act on his behalf in all matters relating to the works to be carried out under or any other matter concerning this agreement and who shall at all times be present at the works when any work is in progress. Such supervisions shall be persons of known experience and be approved by the Bank authorized representative before they are permitted in any way to take charge of, or superintend any operations of the works. Any directions, explanation, instruction or notice in connection with the work given by the Bank's authorized representative to the supervisor or any one of them shall be deemed to have been given to the vendor.
- 12) **Payment for work done:** Payments of the final bill will be made satisfactory installation or completion of the assigned work.
- 13) The vendor shall submit his final bills in duplicates based on measurements jointly recorded by Branch Head/Bank's authorized representative and with the vendors authorized representative. All payments against the bills will be made by the respective Branch/Zonal Office through NEFT/RTGS and such payments shall be subjected to deduction of income taxes and levy's as applicable from time to time.
- 14) The Bank-in consideration of the vendor carrying out the work shall pay the vendor at the rates given in the attached schedule. The payment in all cases will be in accordance with the actual quantities, based on the measurement as specified herein above.
- 15) Subletting contract: The vendor shall not without the prior written consent of the Bank first had and obtained sublet or assign this agreement or any part thereof.
- 16) The terms and conditions mentioned in the tender documents and in the work order shall form part & parcel of this agreement.
- 17) **Workmen's Compensation Liability:** The vendor ,his heirs, executors and administrator(and in the case of a Limited Bank, its successors and assigns) shall hold the Bank harmless and indemnified from and against all claims ,costs and charge for which the Bank shall be liable under the workmen's compensation Act., and any enactment for the time being in force in that behalf and any amendments thereof and the expenses to which it shall be put there under, both in respect of personal injuries (within the meaning of the said act)to the employees and servants of the vendor, sub vendor, if any, and /or permitted assign, arising out of or occasioned during the currency of this agreement, through the acts ,or omission whether due to negligence or otherwise of the vendor, sub vendors permitted against and also in respect of the personal injuries (as understood under the said act) to the servants and employees of the Bank arising out of or occasioned through the acts and omissions whether due to negligence or otherwise, of the vendor, sub vendors permitted assigns and /or his servant and employees in carrying out any of the provision of this agreement. The vendor shall further indemnify the Bank against such claims from omission, whether due to negligence, of the vendor, sub vendors, permitted assigns and /or his servants and employees in carrying out any of the provisions of this agreement.
- 18) **Liability under Employees State Insurance Act:** Whenever the bank is required to pay contribution in respect of the workmen or employees engaged or employed by or through the vendor, his sub vendor or permitted assigns, under the Employees State Insurance Act or the rules and regulations, made there under either as the Principle Employer or otherwise howsoever, the Bank shall be entitled to recover from

the vendor such contributions which the bank may pay. The vendor will discharge his responsibilities under the Employees State Insurance Act, 1948 as an immediate employer engaged or employed by him for the execution of the work or as next immediate employer in case he has sublet or assigned the agreement or the instructions as provided herein above. The vendor acknowledges the rights of the Bank to recover the amount of the contribution paid by it in the first instance in respect of the employees employed by or through him (the vendor) or by his sub- vendor or any amount payable to him by the Bank under any contract or as a debt payable by him to the Bank.

- 19) **Statutory requirements:** The vendor shall conform to provisions of Acts of Parliament or state legislatures and to any bye -laws ,rules, orders or notifications of any Government, Municipal or local authority for the time being in force affecting the work undertaken by him and will give all necessary notices to and obtained requisite sanction and permits of and from the Municipal and any other authority in respect of the said work of the materials to be used thereat and generally will comply with building and other regulations of such authorities and will keep the Bank indemnified against all claims, penalties and losses that may be incurred by it by reason of any breach by the vendor of any statues bye-laws, rules, regulation, notifications etc.
- 20) The vendor undertakes to ensure due and complete compliance with all laws regulations rules etc. whether of the central Government or the state government or of any other competent authority applicable to the workmen employed or whose services are otherwise availed of by the vendor whether in connection with the construction work at the site or otherwise.
- 21) The employer shall have the right to inspect the records maintained by the vendor concerning such workman from time to time and the vendor shall whenever require by the employer produce such records as the employer may call upon the vendor to produce for the employer's inspection in order to ascertain whether or not the requirements of all such laws, regulations, rules etc. have been complied with by the vendor. In even of my contravention of such laws, regulations, rules etc. coming to light whether as a result of such inspection or otherwise to effect such compliance within such time as the Employer may prescribe in that behalf and in the event of the vendor failing to effect such compliance within the time prescribed by the employer then the employer shall without prejudice to his rights be entitled to withhold from the amount payable to the vendor any amount payable to the workmen under any such laws, regulations or rules to make payment thereof to the workmen. The employer shall also have in that event the right to terminate the contract with immediate effect and to exercise power reserved to the employer under the contractor as a result of termination.
- 22) **Clerical errors to be rectified:** Neither party shall take any advantage of any clerical error or mistake which may creep in or occur in the specifications, schedule of rates, plans instructions tenders or any other papers supplied to or by the vendor in connection with the work, but such clerical errors or mistake shall be brought to the notice by the one to the other without any loss of time and same shall be rectified.
- 23) The parties to this agreement shall not be responsible for any failure of performance or delay in performance of their obligations hereunder if such failure or delay shall be a result of any Government directive relevant to this agreement or due to war, hostility, act of public enemy riots or civil commotion, strikes, lock-out, fire, flood, epidemic or act of god, arrests and restrains of rulers and people, political or administrative acts of recognized or defector Governments, imports or export restriction compliance with orders of any Governmental/Local authority or any other cause or causes beyond their control.
- 24) Jurisdiction: This agreement shall be deemed to have been made in New Delhi and shall be construed according to the laws of India and the performance by the vendor of and act on his part herein contained shall be considered due in New Delhi for the purpose of jurisdiction.
- 25) Tender document(08 nos pages), Bill of quantities(01 no page) , Technical specification (06 nos pages), Special terms & Conditions, (01 no page), General terms and condition(03 nos pages) & Schedule of maintenance(02 nos pages) are part & parcel of this agreement.
- 26) In case of any problem in any of the system at any of the branches of Banks New Delhi Zone. It shall be attended promptly maximum within 24 hours .

In witness whereof the said contracting parties have set hands and seals on the day and year first herein above witness.

Witness

BANK

Witness

VENDOR

SPECIAL TERMS AND CONDITIONS

- 1) Vendor should have local representative Office under Banks New Delhi Zone area (Delhi/NCR) for installation services. The vendor has to give complete address. Telephone number along with technical personnel available with them for this work.
- 2) Vendor has to submit a certificate from the manufacturers along with technical specifications that they are the authorized agents for the sale and service of their product and manufacturer undertakes to support the after sales service of the product.
- 3) Vendor will have to essentially mention the name of the company whose product is to be supplied and the country of origin of the product along with technical specifications. They will also to have certificate in respect of country of origin.
- 4) All products will stand for onsite all comprehensive warranty against all manufacturing defects for 12 months from the date of installation. During the warranty period the vendor shall have to provide quarterly preventive service calls and shall have to attend to all breakdown calls within 24 hours.
- 5) AMC charges will be payable after expiry of warranty period of new Installation as per terms & conditions mentioned herein.
- 6) Vendor will have to submit a certificate from the manufacturer that the spare parts for the supplied product will be available for after sales service.
- 7) The vendor may be asked to give interest free Security Deposit of Rs. 100000/ (Rs. One Lac) the cost of work (performance guarantee) in a form of FD (Interest Free). The vendor will have to submit documentary evidences confirming Registration with sales tax, service Tax and ESI & EPF (As per Rule).

GENERAL TERMS AND CONDITIONS

- 29) Earnest money shall be retained till the Signing of the agreement and will be paid after completion of Tender Process.
- 30) The vendor has to submit his acceptance of the work order within 10 days from the date of receipt of information from the Bank. In case the vendor fails to undertake the work, the earnest money deposited by them will be forfeited and acceptance of their tender will be withdrawn, in Such case offer would be given to L-2 vendor, subject to acceptance/ Matching of rates quoted by L-1 vendor.
- 31) The rates quoted by the vendor should be inclusive of all charges for scaffolding, lift , any other tools and plants, railway/road freight, labour conditions and fluctuations in the rates, excise duty, sales tax, octroi and any other taxes or expenditure for carrying out the employment.
- 32) No escalation in rates will be allowed under any circumstances.
- 33) The vendor will be bound to carry out the entire work within the stipulated time as mentioned in the work order. The vendor shall have to pay liquidated damages for non completion of the job within the stipulated period @ Rs-500/- per day, per branch after the expiry of the period of completion subject to maximum of 10% of the contract value.
- 34) The liquidity damages as mentioned above may not be enforced if the vendor applies for extension of time mentioning the reasons for such extension. Bank may grant such extension in case it is found that the vendor is not at fault for extending the work beyond the stipulated date of completion
- 35) The vendor will be bound to carry out items of work necessary for completion of the job even though the same is not included in the Bill of quantity. Rates for the extra work, if any, shall be derived from the tender. In case the same has not been included in the tender, then the same will be worked out on the prevailing market cost of the materials and labour, including wastage plus 15% towards tax & vendors profit.
- 36) The vendor shall remove all malba etc. wash and clean the floors at their own cost and hand over the site in proper manner on completion of the work.
- 37) Security deposit of Rs. 100000/ (Rs. One Lac) shall be retained for the defect liability period of one year from the date of completion of the work. This amount shall be released without interest after the defect liability period is over and provided no defects are noticed during this period.

- 38) The vendor shall attend to all defects noticed during the defect liability period. If the vendor fails to attend the defects, Bank will rectify those defects and the expenditure incurred on this account will be recovered from the security deposit/pending dues to them.
- 39) The vendor shall make adequate arrangements for watch & ward of his materials and shall ensure safety, breakage, and any theft of materials fixed or unfixed by them.
- 40) The work executed should be got approved by the Bank and the vendor shall rectify any bad workmanship pointed out at any stage and remove from site all the rejected materials immediately.
- 41) The vendor shall be responsible for application of labour laws, compensation for injury and accident to person, whether employed by them or by their sub vendor(s).
- 42) The vendor shall ensure that no damage is caused to Bank's property/or any decorative structure/fittings, while carrying out the work. The vendor will have to rectify / make good such damage at their cost.
- 43) The vendor shall ensure that the workmen employed by them for execution of the work are suitably covered against workmen's Compensation Act, ESI and other legislative enactments applicable for such works and the Bank shall be liable for payment of any compensation etc in this regard.
- 44) The work shall be carried out as per Bank's instruction and the work which creates noise/disturbances are to be carried out during non-office hours and no extra payment shall be made on this account.
- 45) The vendor shall give due notice to the Bank to check the measurements of any work which is likely to be hidden before covering the same.
- 46) In case, there is delay in completion of the work or removable of the defects in time, Bank shall be free to engage another agency to get the job done at vendors risk and cost.
- 47) Statutory deductions like income tax and other applicable taxes shall be deducted at source from each payment of the vendor.
- 48) The date of commencement of the work will be the date of award letter plus seven days.
- 49) The date of completion of the work will be the time specified for the completion of the work and handing over of the site to the bank.
- 50) Defect liability period is one year from the date of completion of the work and handing over of site to Bank.
- 51) The payment for wiring will be made on the basis of the actual measurements. The vendor will not deviate from the type of wire mentioned in the Bill of quantity without Bank's permission in writing.
- 52) In case the delay in completion of the work pertains to the Bank, Bank will grant extension of time for completion of the work and the vendor shall not make any claim for compensation or damages in relation thereof.
- 53) The Bank has the right to alter the nature of work and to add or omit any item of work or has the right to get the same carried out departmentally or otherwise and such alterations shall be carried out without prejudice to the vendor.
- 54) The Bank has the right to terminate the contract, if the vendor abandons the work or fails to commence and complete the work in time, or fails to abide by the contract conditions.
- 55) No interim payment will be made.
- 56) Final payment shall be made after successful completion of the work and after adjustment of deductions mentioned hereinabove and deduction of TDS etc.

SCHEDULE OF MAINTENANCE & AMC OF INTEGRATED ALARM SYSTEM SYSTEMS

MAINTENANCE TASKS FOR DIGITAL FIRE AND ELECTRONIC ALARM SYSTEMS UNDER WARRANTY PERIOD AND THEREAFTER UNDER ANNUAL MAINTENANCE CONTRACT.

- 1) Warranty period will be 01 year from date of installation, and thereafter 1 year under AMC for new systems and for old system AMC period would be 01 Year.
- 2) During every quarterly visit and while attending the breakdown calls, inspect the overall condition of the Electronic alarm system power back -up, automatic and manual switches, ATD, sensor, and wiring etc.
- 3) Test and check the system for proper functioning and diagnose any defects noticed during testing as reported by the branch and or/extension counter.
- 4) Test the unit for overheating, if detected
- 5) Check all components with other circuits and components.
- 6) Check whether Electronic alarm system is working in night mode for correct operations and smooth working.
- 7) Check that all switches are functioning.
- 8) Replace the defective parts, if any, and destroy the replaced part(s) in front of the bank official(s).
- 9) Test the whole system in both modes.
- 10) Remove all defects and/or complaints reported by the Branch/Extension counter.
- 11) Obtain signature of the Branch Head or any other authorized official of the Branch/Extension Counter with branch seal and date on the service Certificate clearly specifying the work done and parts replaced.
- 12) Spares, components and wires of reputed and recognized companies only should be used.
- 13) Wires should be of recognized companies and should confirm to ISI specifications on the same.
- 14) The representatives(s) of the vendor will always produce their identity cards issued by the firm to the branch officials before commencing the work.
- 15) AMC charges will be Rs per branch per year and will be Non- comprehensive AMC .

THE VENDOR HAS TO HEREBY UNDERTAKE TO:

Depute technicians to pay quarterly statutory visits (4 per year) and also to attend to all break down calls as and when required within the time limit mentioned herein to each of the branches where Electronic alarm system installed for maintenance of Electronic alarm system and

- 1) The statutory visits shall be made within at least 75 days but not more than 105 days gap between the two consecutive visits. Any visit beyond this period will not be counted.
- 2) Depute technicians to repair faults arising due to and because of faulty, incorrect or incomplete maintenance work and also arising out of any other technical faults. No separate charges will be paid for such visits.
- 3) The technician shall carry adequate and suitable tools, equipments, spares and other required materials for maintenance work.
- 4) The vendor shall ensure that Electronic alarm system is in perfect working conditions all through.
- 5) The fault repair calls will be attended immediately, but not later than 24 hours and 48 Hours for remote area branches of intimation.
- 6) Vendor shall maintain a complaint register at his office and each complaint will be given a serial number for easy management.
- 7) The vendor shall prepare a servicing memo in quadruplicate and will get the same signed by the Branch Manager/Authorized official on satisfactory completion of the work. One copy of the same will be handed over to the branch immediately.
- 8) The vendor shall submit the following reports of all the branches to the Zonal Office within 10 days of the end of each quarter.
 - I) Overall maintenance and defects status report of all branches for the quarter.
 - II) Extract of the complaint register for the quarter.
 - III) One copy of the servicing memo(s) duly signed by the branch Manager/Authorized Official with rubber stamp of the branch.

The vendor and his technicians shall keep all information and dates' as to the installation and functioning of the Electronic alarm system installed in the branches as secrets and they shall not pass on it to any others.

In case of any loss or damage caused to the Bank due to the poor service or inaction or violation of any terms hereunder by the vendor or his deputed technicians for the above purpose, the vendor shall be liable to the Bank to the extent of loss caused to the Bank.

THE BANK HAS TO HEREBY UNDERTAKE TO:

- 1) Instruct all branches where Electronic alarm system is installed to allow the vendor to undertake **maintenance work and extend all possible co-operation to the technician of the vendor.**
- 2) To monitor, control and supervise the quality of services being provided by the vendor within a reasonable period.
- 3) To ensure payment of quarterly visits during the AMC period.
- 4) To receive and scrutinize the reports submitted by the vendor.
- 5) To make available to the vendor all details of timings, weekly offs, holidays etc. of the branches. Any changes made in between will also be informed.

ANNEXURE-IV**OTHER TERMS & CONDITIONS****A) The vendor to ensure the following :-**

Timely completion of work as stipulated and no unnecessary delay in execution of work which may hamper the banks interest or may cause any loss to the bank.

- a) To ensure quality product and after sale service, warrantee and AMC.

B) The vendor shall :

- a) Maintain up-to-date records as per Shops & Establishment Act and will discharge all obligations under various Labour Laws if applicable viz. EPF Act, ESI Act, Gratuity, Bonus Act, Workmen's Compensation Act, Contract Labour (Regulation & Abolition) Act etc. or under any other State/Union Legislation in respect of workman/technician engaged by the vendor.
- b) Take full responsibility of all acts of commission and/or omissions by their men or any injury or mishap caused during the course rendering the service and will meet all liabilities arising out of such situations.
- c) Be absolutely responsible for the payment of salary, all other statutory obligations for vendors employee or their dependents, on account of salary, wages, bonus, arrears, employment/termination benefit compensation or other claim whatsoever under Workmen's Compensation Act or any other law and the Bank will have no connection in relation to such matters.
- d) In case of any mishap /injury sustained by the vendors employee of whatsoever nature (minor/major/fatal including death during the course of their duty) the responsibility of granting compensation, if any, on that count **will be that of the vendor and not of the Bank.**

C) The vendors Indemnity and Assurance :-

- 1) The vendor should comply with all legal requirements and obtain such licenses, approvals and consents, if any prescribed/required under any law/ rules/regulations, and keep them valid.
- 2) The Bank will not be liable to pay any remuneration or compensation to the vendor or any of the personnel (including its owner(s), director(s), partner(s), employee(s) and any representative(s) engaged by the vendor in relation to the service except the total cost of the alarm system as per agreement and later AMC charges as per agreement.
- 3) The vendor to indemnify against all losses, liability or obligation arising out of its conduct or that of any of the personnel including its owner(s), director(s), partner(s), employee(s) and representative(s) in connection with the service and this agreement.